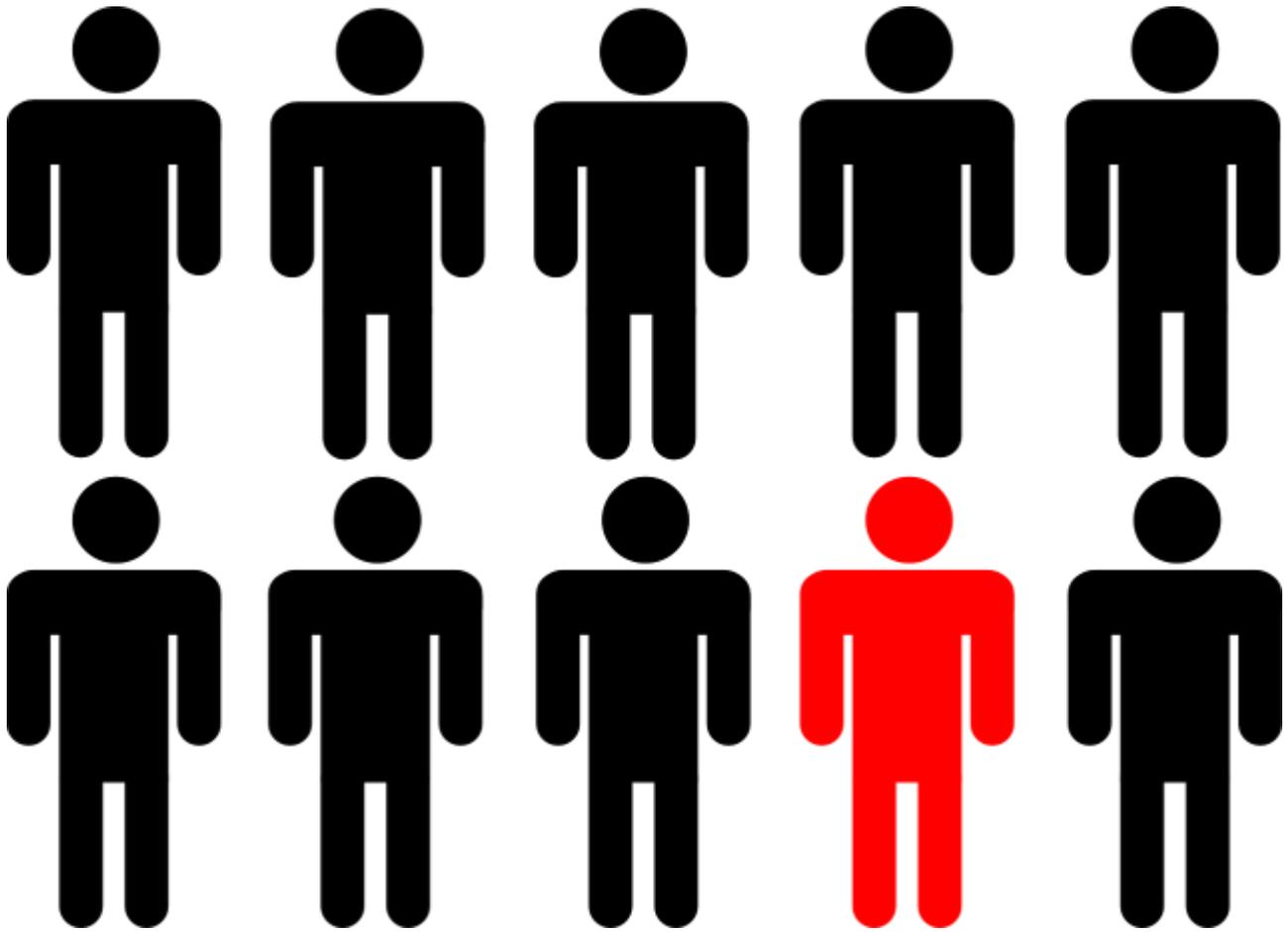


## 5 Ways to Make your Resume Stand-Out



### 1. Use a modern and professional format

Format your resume so that it pleases the eye of readers while doesn't have too much on visuals than content, unless you are applying for an art or designer job.

### 2. Make sure it is error-free and easy to read

Read to our previous article "Resume Mistakes which lead to Rejection", make sure you don't make mistakes especially the minor one which most people do not notice, but employers do. Employers recognize typos and errors with your laziness. Make sure it's perfectly polished and error-free before you send them off. Don't get filtered out because of small avoidable mistake.

### 3. Include metrics

Job seekers provides all their job experience descriptions, but this is really not enough. Employers want to know what is the definition in your personal description about your experience. With no metrics on your past experience, it is just like a research paper without references and citation. Employers need to know what value that have in you with can be proved by quantified results.

#### **4. Cut down**

The lesser the words, the more likely people would like to read our content. Similarly on your resume, you just need to provide what are essential to be presented and make sure it is in an easy-to-digest format. You may wonder how much is enough. Well, this all depends on your industry, do better research on what you should present in your resume in according to your industry. Tell only things that only you can relate to the specific job application. Experience which is not relevant to the work, or use of irrelevant industry-specific keywords will only make your resume confusing and hard to read.

#### **5. Avoid all kind of potential risks**

Are there too many job changes in a short time? Are you an on-and-off entrepreneur? Have you worked in a different city for a very long time? Are you more qualified than your boss? All these are seen as potential risks for the employer, who may make assumption that your instability in the job being offered in long term. In your resume and interview, try to avoid these aspects of your career that put greater risk to the recruiter.